

DATE: 09/06/2016  
TIME: 6:30 PM

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commissioner Forseth presiding

COMMISSIONERS PRESENT: Kress, Tibert, Forseth, and Sather

COMMISSIONERS ABSENT: Kaufman

Commissioner Forseth called the meeting to order at 6:30 PM.

The following bills were presented for payment:

20218 Alex J Alfson	\$ 133.91
20219 James M Anderson	\$ 4,329.17
20220 James P Baumgartner	\$ 3,089.90
20221 Emily D Bertsch	\$ 55.41
20222 Julie H Bjorklund	\$ 2,247.66
20223 Lesley A Connelly	\$ 3,281.33
20224 Shenay M Connelly	\$ 18.47
20225 Kathleen A Duval	\$ 5,052.64
20226 Taylor D Grove	\$ 1,702.48
20227 Jonathan E Hams	\$ 856.51
20228 Brandon C Henn	\$ 331.44
20229 Thomas C Keeney	\$ 200.90
20230 Michael C Lessard	\$ 2,511.61
20231 Janessa J Matthys	\$ 73.88
20232 Kaelyn M Matthys	\$ 249.33
20233 John F Metzger	\$ 2,633.19
20234 Kelsey M Moore	\$ 2,049.40
20235 Kyah R Nettum	\$ 1,596.63
20236 Mason J Powers	\$ 2,650.44
20237 Nicholas J Preston	\$ 821.78
20238 Madison J Schill	\$ 416.76
20239 Brady A Siebels	\$ 1,921.69
20240 Shawn M Skager	\$ 33.25
20241 Dalton L Stern	\$ 1,783.44
20242 Ray G Weber	\$ 4,854.64
20243 Terry A Wika	\$ 2,866.61
20244 Blue Cross Blue Shield	\$ 671.40
ACH Bell State Bank & Trust	\$ 2,599.88
20245 Mike Kress	\$ 1,783.33
ACH Missouri River Energy Services	\$114,465.47
20246 ND Pers	\$ 5,872.80
20247 Waste Management of ND	\$ 16,354.23

20248	Aggregate Industries	\$	396.00
20249	Agri-Valley	\$	802.69
20250	Ameripride	\$	334.12
20251	Evoynel Berg	\$	10.48
20252	Border States Electric	\$	6,814.00
20253	Cannon Technologies	\$	2,488.08
20254	Cardmember Service	\$	809.06
20255	Carlson Customs Inc	\$	750.00
20256	Caseys General Store Inc	\$	211.03
20257	City of Fargo	\$	105.00
20258	Dakota Supply Group	\$	97.26
20259	Dales Food Pride	\$	75.31
20260	Jessica Deck	\$	109.10
20261	Deere Credit Inc	\$	3,150.00
20262	Grainger	\$	960.00
20263	Halstad Telephone Company	\$	930.20
20264	Paul Hausmann	\$	100.00
20265	Hawkins Inc	\$	2,344.64
20266	Hillsboro Banner	\$	375.72
20267	Hillsboro Body Shop	\$	2,953.43
20268	Hillsboro Drug and Gift	\$	5.49
20269	Hillsboro Lumber	\$	120.30
20270	Barry Jeffers	\$	945.00
20271	KRJB-FM Radio	\$	264.00
20272	Laser Systems	\$	27.82
20273	Lawson Products Inc	\$	96.08
20274	Lifetouch School Portraits	\$	100.00
20275	Kathleen Lyng	\$	90.39
20276	Menards	\$	4,189.00
20277	ND Division of Community Services	\$	1,547.63
20278	ND One Call	\$	21.00
20279	Nodak Electric	\$	2,401.10
20280	Northern Fire Equipment	\$	587.00
20281	Olsen Hardware	\$	476.02
20282	Paulson Gravel Service Inc	\$	540.00
20283	Michael Perez	\$	100.00
20284	Public Safety Center	\$	157.29
20285	Reardon Office Equipment	\$	241.53
20286	Sanitation Products	\$	270.95
20287	Steins Inc	\$	89.15
20288	Sterling Carpet One	\$	1,829.00
20289	Trail County Treasurer	\$	108.84
20290	Trail Rural Water District	\$	4,255.00
20291	Valley Plains Equipment	\$	228.71
20292	Viking Insurance	\$	27,160.00
20293	Waste Management of ND	\$	1,957.08
20294	Wright Implement	\$	5.94

Commissioner Tibert moved to approve the regular meeting minutes of August 15. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Forseth, Kress, Tibert and Sather. None voted no. Commissioner Kaufman was absent and not voting. Motion carried.

Commissioner Tibert advised the Commission that the pool is closed and will be drained soon.

Commissioner Kress presented a building permit for David Nelson which Commissioner Tibert moved to approve. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Sather, Forseth and Tibert. None voted no. Commissioner Kaufman was absent and not voting. Motion carried.

Commissioner Forseth reported that the poly roofs like the city has on the armory will be hail dents, causing them to fail and that it should be checked along with all the city buildings and water tower. Auditor Connelly will contact State Fire and Tornado.

Steve Burian of Advanced Engineering was present on behalf of the Garrison Diversion Conservancy District and the Red River Water Supply project. Hillsboro is a prospective user and has participated in preliminary studies. Mr. Burian reviewed Hillsboro's past participation and gave projections for population and water demands. Hillsboro's existing domestic water will be adequate for Hillsboro's needs, but not for any industrial needs. What he is seeking now is Hillsboro's continued participation for future needs. It is a 50 year project, also allowing Hillsboro to lease or sell their share in the future. Attorney Juelson will review the Development Agreement to be considered at the September 19<sup>th</sup> Commission meeting.

Commissioner Kress advised the Commission that he had received an estimate to restore the overhead door at the Armory gym for \$2,750, installed. When questioned why the door would be put back where it was taken out, it was explained that the 36 inch doors did not allow room for equipment to be brought in to the building. The work will be held off for a future project.

Commissioner Sather brought up a drainage problem in the South East corner of town where water stands. Discussion was held on filling the ditch in and running the water to the South or taking the culvert out and putting drain tile in to run to the pump. Superintendent Anderson will check elevations out in the area.

Superintendent Anderson reported that Burlington Northern was planning on re-doing the Caledonia crossing sometime in September, re-routing traffic for 3 or 4 days. With short notice, it may be challenging to get truck traffic detoured to the appropriate routes. He would like to coordinate repairing three manholes with non-working gate valves at the same time.

Attorney Juelson advised the Commission that the current zoning classifications did not fit the Degelman property, but there were options for rezoning that portion of the Kingman Addition. He recommends amending the zoning ordinance to include light industrial which the Commission agreed with.

Attorney Juelson will draft a letter to property owner Janice Schulz, whose property was partially destroyed by fire, giving her a deadline to demolish or repair the property.

Commissioner Tibert moved to approve liquor license transfers for Reno's to the Armory on September 24 and October 1 for wedding dances. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Sather, Forseth, Kress and Tibert. None voted no. Commissioner Kaufman was absent and not voting. Motion carried.

Commissioner Tibert moved to approve local permit applications for the VFW and the Hillsboro Schools for raffles. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Sather, Forseth, Kress and Tibert. None voted no. Commissioner Kaufman was absent and not voting. Motion carried.

Commissioner Tibert moved to allow Our Saviors Lutheran to close a portion of 2<sup>nd</sup> Street NE off for about an hour the evening of September 14. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Sather, Forseth, Kress and Tibert. None voted no. Commissioner Kaufman was absent and not voting. Motion carried.

Commissioners discussed letting chairs and tables out of the Community Center. When new tables and chairs were purchased, the Commission directed the Auditor's office to not allow them to be let out of the building, however, recently they have been lent out. The chairs that are at the Community Center will be sorted out, with the newer ones going to the armory and the older ones staying at the Community Center, which can then be let out.

Commissioner Sather moved to approve 2014 and 2015 tax abatements for Russell Hansen as a disabled veteran. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Tibert, Kress, Forseth and Sather. None voted no. Commissioner Kaufman was absent and not voting. Motion carried.

The 2017 Budget was next for discussion. Commissioner Tibert presented a couple of bids from Jack Moore for pool and building repairs, though those will be put off for now.

Now that the generation plant debt is paid off, Commissioner Forseth would like to see half of the MRES payments reserved for the generation plant and the remaining half dedicated to the metering updates and load control.

Commissioner Tibert left the meeting.

Police Chief Weber would like to upgrade the car computer systems with air cards which would enable them to send reports to Bismarck easier. He would also like to add scanner/printers to the cars, enabling them to print citations. With the remodeling at the courthouse, the sheriff's office will be re-doing the radio system which he would have the City participate in as well.

Windows and lights for the armory were discussed. Commissioner Forseth hopes to build up the armory fund now that MSCC is complete. He would like to come up with a realistic projection for all the projects.

Superintendent Anderson hoped to spend up to \$100,000 paving in 2017, but the funds are not available, so he'll have to get by with patching.

A one-time transfer from sales tax will be made to cover the MSCC remodeling costs.

Superintendent Anderson will advertise for sale on bids the old bucket truck, blade, ford tractor and generator.

Attorney Juelson advised the Commission that JR Strom would be the new lawyer at Ohnstad Twichell.

The city will again transfer \$185,000 to the water treatment plant debt from sales tax.

Commissioner Kress moved to pay bills as presented. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Sather, Kress and Forseth. None voted no. Commissioners Kaufman and Tibert were absent and not voting. Motion carried.

Police Chief Weber advised the Commission that he had set up cones around a tree that had fallen at the Janice Schulz property and that could also be mentioned when Attorney Juelson is communicating with her.

Commissioner Sather moved to adjourn the meeting at 8:16 PM. Commissioner Kress seconded. Motion carried.

No further business.

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Lesley Connelly  
Auditor

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Mark Forseth  
Commission President