

DATE: 04/01/2013
TIME: 6:30 P.M.

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commissioner Forseth presiding

COMMISSIONERS PRESENT: Forseth, Kaufman, Sather, Tibert and Kress

COMMISSIONERS ABSENT: none

Commissioner Forseth called the meeting to order at 6:30 P.M.

The following bills were presented for payment:

16729 VOID	
16730 Todd Aasen	\$ 76.18
16731 James Anderson	\$ 4,147.29
16732 Laverne M. Aventi	\$ 2,419.91
16733 James Baumgartner	\$ 2,867.59
16734 Julie Bjorklund	\$ 2,042.49
16735 Lesley Connelly	\$ 3,080.37
16736 Rebecca Foss	\$ 2,181.02
16737 Jonathan Hams	\$ 2,893.20
16738 Martin R.B. Iverson	\$ 69.26
16739 Ray Weber	\$ 4,306.98
16740 Terry A. Wika	\$ 2,926.15
16741 Blue Cross Blue Shield	\$ 915.20
16742 ND Pers	\$ 6,181.02
16743 Waste Management of ND	\$ 14,316.52
16744 Access Printing Solutions	\$ 221.33
16745 ACME Tools	\$ 101.96
16746 Ameripride	\$ 133.93
16747 City of Fargo	\$ 73.00
16748 Cole Papers	\$ 170.84
16749 Robert Doeden	\$ 221.43
16750 Halstad Telephone Company	\$ 846.36
16751 Hawkins Water Treatment	\$ 401.60
16752 Hillsboro Airport Authority	\$ 3,239.95
16753 Hillsboro Banner	\$ 313.20
16754 Hillsboro Economic Development	\$ 10,000.00
16755 Hometown Aditude	\$ 145.00
16756 KRJB FM Radio	\$ 363.60
16757 Laser Systems Security	\$ 74.85
16758 Napa	\$ 169.11
16759 ND Division of Community Services	\$ 1,511.79
16760 ND Rural Water System Assoc.	\$ 200.00

16761	Olsen Hardware	\$	204.42
16762	Oppegards	\$	58.35
16763	Overhead Door	\$	239.02
16764	RDO Equipment	\$	140.53
16765	Robert Oelrich	\$	1,050.00
16766	Secretary of State	\$	72.00
16767	Stop N Go	\$	586.84
16768	Swanberg Construction	\$	172,500.00
16769	Team Laboratory	\$	105.75
16770	Total Ag	\$	11,741.60
16771	White Banner Uniforms	\$	106.97

Commissioner Tibert moved to approve the regular meeting minutes of March 18. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Kaufman, Forseth, Sather and Tibert. None voted no. Motion carried.

Wayne Gersewski of Advanced Engineering gave on an update on the progress at the water treatment plant. Loss of pressure on the raw water line indicated a leak and repairs are underway on that. The major structural work is completed with minor exterior items remaining and finishing work on the interior. The process equipment, mechanical and electrical systems are being installed. Chemical treatment of the raw water should begin the week of April 8 with water quality similar to the existing water treatment plant by April 22. The membrane installation and processes will then be completed for potential softened water by mid May. No change orders have been submitted for the project, but there are some items for consideration. Advanced Engineering will meet with the contractor to discuss these and determine a change order for Commission consideration.

Commissioner Kaufman moved to approve Swanberg Construction's pay request number 13 for \$172,500.00. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Tibert reported that she would be advertising for lifeguards in the near future.

Commissioner Kress presented and Commissioner Tibert moved to approve a building permit for Anthony Nelson. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Kress advised the Commission that new lights for the shop would cost \$4,200 including installation. They would be eligible for a \$700 rebate from Bright Energy Solutions. Commissioner Tibert moved to approve the net expenditure of \$3,500 for new lighting at the City shop. Commissioner Sather seconded. The new lights will be more energy efficient as well as providing improved lighting. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Superintendent Anderson reported that GenAcc had completed the installation of the catalytic converters on the generators. The emissions tests will be conducted April 17th or 18th for compliance with the new EPA regulations.

Three lots in the Prairie View addition were sold immediately after the City authorized Realtor Gary Leraas to list them. Each lot sold for more than the asking price as all three parties were interested in the same parcels.

Due to project savings on bids received for the Safe Routes to School project, engineering costs for additional work can be covered by grant proceeds, if the City issues a request for proposal for bids. Commissioner Sather moved to proceed with a RFP for engineering services. Commissioner Kaufman seconded. Auditor Connelly will verify the advertising requirements. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Tibert moved to authorize the construction contract for the Safe Routes to School be awarded to Ti-Zack Concrete of Le Center, MN, as low bidder of \$139,553.30. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Tibert moved to pass a resolution declaring an emergency for excessive snow removal and potential runoff resulting in flooding effective March 1, 2013. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Kaufman moved to pay bills as presented. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Sather, Kress, Forseth, Tibert and Kaufman. None voted no. Motion carried.

Commissioner Sather moved to adjourn the meeting at 7:09 PM. Commissioner Tibert seconded. Motion carried.

No further business.

Lesley Connelly
Auditor

Mark Forseth
President