

DATE: 06/05/2017
TIME: 6:30 PM

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commission President Forseth presiding

COMMISSIONERS PRESENT: Kress, Tibert, Sather, Forseth and Kaufman

COMMISSIONERS ABSENT: none

Commissioner Forseth called the meeting to order at 6:30 PM.

The following bills were presented for payment:

20959 Hoffman Auctions	\$ 7,000.00
20960 James M Anderson	\$ 4,174.52
20961 James P Baumgartner	\$ 2,766.33
20962 Julie H Bjorklund	\$ 2,291.62
20963 Lesley A Connelly	\$ 3,643.21
20964 Mark E Forseth	\$ 1,058.20
20965 Jonathan E Hams	\$ 2,902.65
20966 Curtis J Kaufman	\$ 831.15
20967 Thomas C Keeney	\$ 278.55
20968 Michael G Kress	\$ 831.15
20969 Michael C Lessard	\$ 2,585.66
20970 John F Metzger	\$ 2,703.37
20971 David R Sather	\$ 831.15
20972 Brady A Siebels	\$ 323.73
20973 Dalton L Stern	\$ 547.02
20974 Lorraine K Tibert	\$ 831.15
20975 Ray G Weber	\$ 4,208.44
20976 Terry A Wika	\$ 2,709.12
20977 Blue Cross Blue Shield of ND	\$ 671.40
ACH Bell State Bank & Trust	\$ 2,677.91
20978 Mike Kress	\$ 1,783.33
ACH Missouri River Energy Services	\$107,618.11
20979 ND Pers	\$ 5,872.80
20980 Waste Management of ND	\$ 16,365.25
20981 Leo & Shirley Ackerman	\$ 1,025.00
20982 Agri-Valley	\$ 824.31
20983 Ameripride	\$ 355.40
20984 Bell State Bank & Trust	\$ 375.00
20985 Boeddeker Septic Pumping	\$ 150.00
20986 Border States Electric	\$ 3,810.00
20987 Brite-Way Window Cleaning	\$ 45.00
20988 Cardmember Service	\$ 408.54

20989	Caseys General Store	\$	357.69
20990	Shantel Chase	\$	46.02
20991	City of Fargo	\$	216.00
20992	Dales Food Pride	\$	82.01
20993	Dollar General Corporation	\$	1,800.00
20994	Kathy Duval	\$	12.84
20995	Ferguson Waterworks	\$	1,868.17
20996	Flieths Flowers	\$	1,144.72
20997	Goose River Bank	\$	143.00
20998	Grainger	\$	25.80
20999	Greenway Lawn Spraying	\$	1,380.00
21000	Halstad Telephone Company	\$	965.96
21001	Hawkins Inc	\$	5,309.77
21002	Hillsboro Business Assn	\$	3,750.00
21003	Hillsboro Lumber	\$	13.92
21004	IBEW Local 1426	\$	100.00
21005	Kelleher Manor	\$	82.43
21006	KFGO-AM	\$	96.00
21007	KMJO-FM	\$	80.00
21008	KRJB-FM	\$	1,146.00
21009	KRWK-FM	\$	80.00
21010	KVOX-FM	\$	72.00
21011	Stuart Larson	\$	409.16
21012	Laser Systems	\$	101.04
21013	Edward Lavallie	\$	92.50
21014	Kristen Lee	\$	100.00
21015	Magnuson Tires & Service	\$	1,671.96
21016	The Meyer Group	\$	6,540.00
21017	Missouri River Energy Services	\$	348.40
21018	ND Division of Community Services	\$	1,556.01
21019	ND One Call	\$	25.00
21020	Nelson Homes	\$	88.82
21021	Nodak Electric Cooperative	\$	297.65
21022	Ohnstad Twichell	\$	2,037.00
21023	Olsen Hardware	\$	314.49
21024	Paulson Gravel Service	\$	108.00
21025	Premium Waters	\$	85.74
21026	Dirk Rohrer	\$	65.68
21027	Sandbo Plumbing	\$	117.99
21028	Trails County Treasurer	\$	1,033.00
21029	Trails Rural Water District	\$	4,255.00
21030	US Post Office	\$	1,500.00
21031	Valley Plains Equipment	\$	221.90
21032	Van Diest Supply Co	\$	2,842.40
21033	Waste Management of ND	\$	2,087.52
21034	Wright Brothers Partnership	\$	26.38

Commissioner Tibert moved to approve the regular meeting minutes of May 15, 2017. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Sather, Tibert, Kaufman, Kress and Forseth. None voted no. Motion carried.

Adam Smith and Brandon Abell, who own a trucking company, were present to discuss the possibility of developing some commercial property for a shop and to see if the city has any interest in the development of the property. As the property is not in city limits, they are curious about obtaining city services and possibly annexing the property. They have a purchase agreement for 9.5 acres, which is more than they need, so they have space for an additional four to five lots. Commissioners inquired as to whether they had looked at property West of Interstate, which they had considered but found expensive and they were not likely to be able to purchase the smaller lot they need.

If the City would participate in the development, the property would require annexation, which would need to be engineered and platted. The maximum the City could contribute would be 20% if the project is bonded. Commissioners did not favor not annexing the property if city services were requested. Concerns were also voiced about the zoning being residentially friendly as two sides of the property are already residential.

Advanced Engineering will be contacted for an estimate for engineering a plat. In the meantime, the Commission will review the non-resident services procedures and agreement ordinance.

Commissioner Sather advised the Commission that the caboose decals were completed.

Commissioner Sather asked about there being no stove in the Main Street Community Center. For liability and cleaning reasons, the decision was made to not have a stove. Commissioners were okay with a stove being brought in for an enchilada dinner over Hillsboro Days.

Commissioners questioned the status of the property clean-up letters that had been sent. A deadline of June 2, 2017 was given for those residents to have the issues identified resolved. Attorney Juelson will look at the next step for those not in compliance. A summary list will be compiled for the June 19 Commission meeting.

Commissioner Kress presented the following building permits, which Commissioner Sather moved to approve:

Tom Leeseberg
Jon McSparron
Tim Pederson
Isaac Block
Eric Ptacek
Levi Reese

Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Tibert, Kress and Forseth. None voted no. Motion carried.

Commissioner Kress reported on a cemetery marker that had likely been damaged by equipment during snow removal for a winter burial. The broken cement can be repaired by Groven's. Commissioner Tibert will be contacting Groven's about repairs.

Commissioner Tibert advised the Commission that the pool was ready to go, but there were not enough lifeguards to open. Kathy Duval has requested to be closed on Sundays due to staffing and low attendance. Rates for passes and swimming lessons will remain unchanged.

Superintendent Anderson reported that he had gotten a plow truck from the state auction for \$7,000.00. The truck came with a brine tank and sander that Traill County will buy for \$500.00. The 2001 International has a good service record.

Attorney Juelson has Ordinance 506 ready for Commission President Forseth and Auditor Connelly's signatures.

Attorney Juelson has gotten the sale of Lot 7, Block 7 of Sargeant's Addition completed.

Police Chief Weber advised the Commission that Officer John Metzger had submitted his resignation, effective June 17, 2017. Commissioner Tibert moved to accept Officer Metzger's resignation. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth, Tibert and Kress. None voted no. Motion carried.

Commissioners discussed the possibility of contracting for policing services with the Traill County Sheriff's Department. Prior to advertising for another officer, the County will be contacted to see if this is an option.

Superintendent Anderson has worked with Advanced Engineering on a DOT Special Road Fund grant application which would cover a mill and overlay of Caledonia Avenue and some additional work on 6th Street NW. Of the \$406,600 project, the City's responsibility would be 40% or \$184,000. Commissioner Forseth would also like to see an allowance for street lighting. Commissioner Sather moved to authorize the grant application. Commissioner Tibert seconded. On roll call vote, the following Commissioners voted yes: Tibert, Kress, Kaufman, Sather and Forseth. None voted no. Motion carried.

Commissioner Tibert moved to approve a street closure for Main Street between Caledonia and 1st Avenue NW for the purpose of a Kiddie Tractor Pull on June 16. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Kaufman, Sather and Forseth. None voted no. Motion carried.

A Distributed Generation resolution requested by Missouri River Energy Services was tabled for more information.

Commissioner Tibert moved to pay bills as presented. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Tibert, Sather, Kress, Kaufman and Forseth. None voted no. Motion carried.

Commissioner Tibert moved to adjourn the meeting at 7:25 PM. Commissioner Sather seconded. Motion carried.

No further business.

Lesley Connelly
Auditor

Mark Forseth
Commission President