

DATE: 08/07/2017
TIME: 6:30 PM

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commissioner Forseth presiding

COMMISSIONERS PRESENT: Kress, Sather, Tibert, Forseth and Kaufman

COMMISSIONERS ABSENT: none

Commissioner Forseth called the meeting to order at 6:30 PM.

The following bills were presented for payment:

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| 21163 James M Anderson | \$ 4,740.15 |
| 21164 James P Baumgartner | \$ 3,152.00 |
| 21165 Julie H Bjorklund | \$ 2,331.92 |
| 21166 Katlyn M Buethner | \$ 923.50 |
| 21167 Ellei M Burmeister | \$ 279.35 |
| 21168 Lesley A Connelly | \$ 3,374.32 |
| 21169 Shenay M Connelly | \$ 657.76 |
| 21170 Kathleen A Duval | \$ 4,556.34 |
| 21171 Cory E Erickson | \$ 3,704.58 |
| 21172 Micah J Gallagher | \$ 1,041.25 |
| 21173 Taylor D Grove | \$ 1,329.13 |
| 21174 Jonathan E Hams | \$ 3,412.83 |
| 21175 Thomas C Keeney | \$ 201.55 |
| 21176 Jarvis W Knudson | \$ 1,743.71 |
| 21177 Michael C Lessard | \$ 2,585.66 |
| 21178 Tanner D Linnell | \$ 1,306.75 |
| 21179 Janessa J Matthys | \$ 131.59 |
| 21180 Kaelyn M Matthys | \$ 36.94 |
| 21181 Kelsey M Moore | \$ 1,638.48 |
| 21182 Kyah R Nettum | \$ 1,650.88 |
| 21183 Mason J Powers | \$ 1,844.70 |
| 21184 Nicholas J Preston | \$ 71.58 |
| 21185 Samuel D Preston | \$ 204.46 |
| 21186 Brady A Siebels | \$ 1,583.19 |
| 21187 Shawn M Skager | \$ 1,327.89 |
| 21188 Dalton L Stern | \$ 678.07 |
| 21189 Benjamin L Strand | \$ 689.70 |
| 21190 Angel B Valdez | \$ 401.72 |
| 21191 Ray G Weber | \$ 4,346.91 |
| 21192 Terry A Wika | \$ 2,709.12 |
| 21193 Blue Cross Blue Shield of ND | \$ 618.40 |
| ACH Bell State Bank & Trust | \$ 2,400.55 |

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| 21194 | Mike Kress | \$ 1,783.33 |
| ACH | Missouri River Energy Services | \$110,575.07 |
| 21195 | ND Pers | \$ 5,802.84 |
| 21196 | Waste Management of ND | \$ 16,365.25 |
| 21197 | Ray G Weber | \$ 653.75 |
| 21198 | Agri-Valley | \$ 562.87 |
| 21199 | Ameripride | \$ 177.70 |
| 21200 | Auto-Owners Insurance | \$ 1,370.00 |
| 21201 | Doris Bakken | \$ 130.00 |
| 21202 | Border States Electric | \$ 4,669.33 |
| 21203 | Burleys Tree Service | \$ 1,075.00 |
| 21204 | Cardmember Service | \$ 363.37 |
| 21205 | Caseys General Store | \$ 204.57 |
| 21206 | Bonnie Chandler | \$ 12.49 |
| 21207 | CHS Ag Services | \$ 93.75 |
| 21208 | City of Fargo | \$ 216.00 |
| 21209 | Dales Food Pride | \$ 23.25 |
| 21210 | Deere Credit Inc | \$ 4,085.50 |
| 21211 | Bryce Fandrich | \$ 83.95 |
| 21212 | Farnams Genuine Parts | \$ 221.99 |
| 21213 | Galesburg Coop Elevator | \$ 81.99 |
| 21214 | David Groven | \$ 1,735.00 |
| 21215 | Halstad Telephone Company | \$ 986.40 |
| 21216 | Hatton Granite Co | \$ 600.00 |
| 21217 | Hawkins Inc | \$ 4,438.03 |
| 21218 | Hillsboro Airport Authority | \$ 683.73 |
| 21219 | Hillsboro Banner | \$ 2,011.04 |
| 21220 | Hillsboro Body Shop | \$ 2,352.17 |
| 21221 | Hillsboro Business Assn | \$ 351.00 |
| 21222 | Hillsboro Business Assn | \$ 3,750.00 |
| 21223 | Hillsboro Business Assn | \$ 3,750.00 |
| 21224 | Hillsboro Drug and Gift | \$ 5.49 |
| 21225 | Hillsboro Lumber | \$ 54.56 |
| 21226 | Hillsboro Park Board | \$ 4,972.41 |
| 21227 | Jennifer Hogenson | \$ 100.00 |
| 21228 | Houska Electric | \$ 357.00 |
| 21229 | KRJB-FM Radio | \$ 408.00 |
| 21230 | Laser Systems | \$ 54.50 |
| 21231 | Lawson Products | \$ 168.40 |
| 21232 | Betty & Keith Meyer | \$ 1,000.00 |
| 21233 | Midwest Pest Control | \$ 171.00 |
| 21234 | Missouri River Energy Services | \$ 349.20 |
| 21235 | Muller Farms | \$ 15,000.00 |
| 21236 | ND Division of Community Services | \$ 1,557.90 |
| 21237 | ND One Call | \$ 43.30 |
| 21238 | Nodak Electric Coop | \$ 77.65 |
| 21239 | Ohnstad Twichell | \$ 6,750.00 |
| 21240 | Ohnstad Twichell | \$ 606.00 |

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| 21241 | Olsen Hardware | \$ | 265.32 |
| 21242 | Overhead Door | \$ | 4,198.62 |
| 21243 | Postmaster | \$ | 52.00 |
| 21244 | Premium Waters Inc | \$ | 73.49 |
| 21245 | Primoris Aevenia Inc | \$ | 16,834.08 |
| 21246 | Railroad Management Company | \$ | 194.55 |
| 21247 | Joseph Ritter | \$ | 890.00 |
| 21248 | RS Electric | \$ | 1,433.00 |
| 21249 | Sorum Oil | \$ | 2,945.44 |
| 21250 | EB Christian LLC/The Idea Shop | \$ | 3,350.00 |
| 21251 | Traill County Treasurer | \$ | 75.00 |
| 21252 | Traill Rural Water District | \$ | 11,738.14 |
| 21253 | Valley Plains Equipment | \$ | 362.98 |
| 21254 | Viking Insurance | \$ | 29,133.00 |
| 21255 | Waste Management of ND | \$ | 2,742.33 |
| 21256 | Watch Guard Video | \$ | 42.00 |

Commissioner Kaufman moved to approve the regular meeting minutes of July 17, 2017. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Sather, Kress, Forseth and Kaufman. None voted no. Commissioner Tibert abstained as she had been absent. Motion carried.

On behalf of Hillsboro Economic Development, Paula Suda was present to formally request that HEDC be allowed to redirect the pledges that the City previously committed to for daycare, with the proposed conditions. Commissioner Sather moved to allow HEDC to redirect the pledged funds with conditions. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Kress, Tibert, Sather and Forseth. None voted no. Motion carried.

Commissioner Tibert moved to hold the first reading of Ordinance 507, an Ordinance establishing a Lodging and Restaurant Tax. The lodging portion is to be used by Economic Development to promote Hillsboro and the restaurant portion for capital construction for promotion. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Tibert, Kress, Forseth, Sather and Kaufman. None voted no. Motion carried.

The Commission considered an offer received from Jordahl Custom Homes to purchase 6 lots in Prairie View for \$5,000 per lot. Concerns about incentives and no reference to timeframes were discussed as well as having 6 lots tied up. Discounting the lots upfront would also devalue the remainder of the lots. Commissioner Kaufman moved to counter offer that 6 lots may be purchased at \$10,000 per lot, with \$5,000 refunded per lot if the foundations were in place within one year. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth, Kress and Tibert. None voted no. Motion carried.

Jamie Reed, Bob Wilson and Matt Miller were present to update the Commission on purchasing a new pumper truck for the Fire department. The current pumper truck, purchased twenty six years ago, cost \$125,000. They have received a bid of \$348,000 for

a new truck. They can sell the old truck for anywhere between \$20,000 and \$80,000. They will be looking for grant money as well as approaching the townships that they serve and are hoping that the city can also help fund the purchase. The City will help and asked the department to come back to the Commission in September during 2018 budgeting with a proposal for the final budget.

Commissioner Kaufman moved to approve non-resident utility agreements for electric, water and sewer services for Smith and Abell Properties LLC, contingent on Attorney Juelson's review. Commissioner Sather seconded. At the point of connection to city services, the city engineer must approve. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth, Tibert and Kress. None voted no. Motion carried.

Commissioner Tibert reported that stones were being straightened at the cemetery and it looks like they are finally catching up. She will have pool information at the next meeting.

Commissioner Kress presented the following building permits which Commissioner Tibert moved to approve:

Rob Owens
Rob Oelrich
David Gienger

Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Kress, Tibert and Forseth. None voted no. Motion carried.

Commissioner Tibert moved to approve game of change raffle permit applications for Sanford Hillsboro Medical Center Auxiliary and Hillsboro Dollars for Scholars. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Tibert, Kress, Kaufman, Sather and Forseth. None voted no. Motion carried.

Most of the clean-up notices have been served by Police Chief Weber, with only two remaining to be served. Properties owners will have a chance to discuss their circumstances with the Commission on August 21 before the City hires the property cleaned for them if in non-compliance, assessing the cost to the properties.

Due to his employment with Halstad Telephone Company, President Forseth turned the meeting over to Vice President Kaufman. Mr. Forseth explained that the franchise agreement and ordinance that HTC has with the City is only valid for 15 years by state statute and needed to be updated. Hillsboro is the last area for HTC to run fiber optic to the homes. The franchise agreement ordinance allows HTC to work in the city, providing for easements. Two ordinances were proposed, one to change the company name and the other to extend the franchise.

Commissioner Tibert moved to hold the first reading of Ordinance 508, changing the franchise from HTC Services, Inc. to Halstad Telephone Company and Ordinance 509, to extend the HTC franchise by fifteen years. Commissioner Sather seconded. On roll call

vote, the following Commissioners voted yes: Tibert, Kress, Sather and Kaufman. None voted no. Commissioner Forseth abstained. Motion carried.

Commissioner Vice President Kaufman turned the meeting back over to President Forseth.

Commissioner Tibert moved to pay bills as presented. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Forseth, Kress, Tibert, Sather and Kaufman. None voted no. Motion carried.

Commissioner Forseth has not received any information from County Sheriff Hunt regarding policing services yet.

Neil Nelson arrived to address the proposed restaurant tax. As the ordinance reads, there are no exemptions for any prepared food or alcohol. Mr. Nelson questioned how that would affect non-profits and fund raising. Auditor Connelly will talk to other cities and the tax department for guidance on the proper language if those types of organizations should be excluded from the tax.

Commissioner Sather moved to adjourn the meeting at 7:30 PM. Commissioner Tibert seconded. Motion carried.

No further business.

Lesley Connelly
Auditor

Mark Forseth
Commission President