

DATE: 08/07/2017
TIME: 6:30 PM

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commissioner Forseth presiding

COMMISSIONERS PRESENT: Kress, Sather, Tibert, Forseth and Kaufman

COMMISSIONERS ABSENT: none

Commissioner Forseth called the meeting to order at 6:30 PM.

The following bills were presented for payment:

21163 James M Anderson	\$ 4,740.15
21164 James P Baumgartner	\$ 3,152.00
21165 Julie H Bjorklund	\$ 2,331.92
21166 Katlyn M Buethner	\$ 923.50
21167 Ellei M Burmeister	\$ 279.35
21168 Lesley A Connelly	\$ 3,374.32
21169 Shenay M Connelly	\$ 657.76
21170 Kathleen A Duval	\$ 4,556.34
21171 Cory E Erickson	\$ 3,704.58
21172 Micah J Gallagher	\$ 1,041.25
21173 Taylor D Grove	\$ 1,329.13
21174 Jonathan E Hams	\$ 3,412.83
21175 Thomas C Keeney	\$ 201.55
21176 Jarvis W Knudson	\$ 1,743.71
21177 Michael C Lessard	\$ 2,585.66
21178 Tanner D Linnell	\$ 1,306.75
21179 Janessa J Matthys	\$ 131.59
21180 Kaelyn M Matthys	\$ 36.94
21181 Kelsey M Moore	\$ 1,638.48
21182 Kyah R Nettum	\$ 1,650.88
21183 Mason J Powers	\$ 1,844.70
21184 Nicholas J Preston	\$ 71.58
21185 Samuel D Preston	\$ 204.46
21186 Brady A Siebels	\$ 1,583.19
21187 Shawn M Skager	\$ 1,327.89
21188 Dalton L Stern	\$ 678.07
21189 Benjamin L Strand	\$ 689.70
21190 Angel B Valdez	\$ 401.72
21191 Ray G Weber	\$ 4,346.91
21192 Terry A Wika	\$ 2,709.12
21193 Blue Cross Blue Shield of ND	\$ 618.40
ACH Bell State Bank & Trust	\$ 2,400.55

21194	Mike Kress	\$ 1,783.33
ACH	Missouri River Energy Services	\$110,575.07
21195	ND Pers	\$ 5,802.84
21196	Waste Management of ND	\$ 16,365.25
21197	Ray G Weber	\$ 653.75
21198	Agri-Valley	\$ 562.87
21199	Ameripride	\$ 177.70
21200	Auto-Owners Insurance	\$ 1,370.00
21201	Doris Bakken	\$ 130.00
21202	Border States Electric	\$ 4,669.33
21203	Burleys Tree Service	\$ 1,075.00
21204	Cardmember Service	\$ 363.37
21205	Caseys General Store	\$ 204.57
21206	Bonnie Chandler	\$ 12.49
21207	CHS Ag Services	\$ 93.75
21208	City of Fargo	\$ 216.00
21209	Dales Food Pride	\$ 23.25
21210	Deere Credit Inc	\$ 4,085.50
21211	Bryce Fandrich	\$ 83.95
21212	Farnams Genuine Parts	\$ 221.99
21213	Galesburg Coop Elevator	\$ 81.99
21214	David Groven	\$ 1,735.00
21215	Halstad Telephone Company	\$ 986.40
21216	Hatton Granite Co	\$ 600.00
21217	Hawkins Inc	\$ 4,438.03
21218	Hillsboro Airport Authority	\$ 683.73
21219	Hillsboro Banner	\$ 2,011.04
21220	Hillsboro Body Shop	\$ 2,352.17
21221	Hillsboro Business Assn	\$ 351.00
21222	Hillsboro Business Assn	\$ 3,750.00
21223	Hillsboro Business Assn	\$ 3,750.00
21224	Hillsboro Drug and Gift	\$ 5.49
21225	Hillsboro Lumber	\$ 54.56
21226	Hillsboro Park Board	\$ 4,972.41
21227	Jennifer Hogenson	\$ 100.00
21228	Houska Electric	\$ 357.00
21229	KRJB-FM Radio	\$ 408.00
21230	Laser Systems	\$ 54.50
21231	Lawson Products	\$ 168.40
21232	Betty & Keith Meyer	\$ 1,000.00
21233	Midwest Pest Control	\$ 171.00
21234	Missouri River Energy Services	\$ 349.20
21235	Muller Farms	\$ 15,000.00
21236	ND Division of Community Services	\$ 1,557.90
21237	ND One Call	\$ 43.30
21238	Nodak Electric Coop	\$ 77.65
21239	Ohnstad Twichell	\$ 6,750.00
21240	Ohnstad Twichell	\$ 606.00

21241	Olsen Hardware	\$	265.32
21242	Overhead Door	\$	4,198.62
21243	Postmaster	\$	52.00
21244	Premium Waters Inc	\$	73.49
21245	Primoris Aevenia Inc	\$	16,834.08
21246	Railroad Management Company	\$	194.55
21247	Joseph Ritter	\$	890.00
21248	RS Electric	\$	1,433.00
21249	Sorum Oil	\$	2,945.44
21250	EB Christian LLC/The Idea Shop	\$	3,350.00
21251	Traill County Treasurer	\$	75.00
21252	Traill Rural Water District	\$	11,738.14
21253	Valley Plains Equipment	\$	362.98
21254	Viking Insurance	\$	29,133.00
21255	Waste Management of ND	\$	2,742.33
21256	Watch Guard Video	\$	42.00

Commissioner Kaufman moved to approve the regular meeting minutes of July 17, 2017. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Sather, Kress, Forseth and Kaufman. None voted no. Commissioner Tibert abstained as she had been absent. Motion carried.

On behalf of Hillsboro Economic Development, Paula Suda was present to formally request that HEDC be allowed to redirect the pledges that the City previously committed to for daycare, with the proposed conditions. Commissioner Sather moved to allow HEDC to redirect the pledged funds with conditions. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Kress, Tibert, Sather and Forseth. None voted no. Motion carried.

Commissioner Tibert moved to hold the first reading of Ordinance 507, an Ordinance establishing a Lodging and Restaurant Tax. The lodging portion is to be used by Economic Development to promote Hillsboro and the restaurant portion for capital construction for promotion. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Tibert, Kress, Forseth, Sather and Kaufman. None voted no. Motion carried.

The Commission considered an offer received from Jordahl Custom Homes to purchase 6 lots in Prairie View for \$5,000 per lot. Concerns about incentives and no reference to timeframes were discussed as well as having 6 lots tied up. Discounting the lots upfront would also devalue the remainder of the lots. Commissioner Kaufman moved to counter offer that 6 lots may be purchased at \$10,000 per lot, with \$5,000 refunded per lot if the foundations were in place within one year. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth, Kress and Tibert. None voted no. Motion carried.

Jamie Reed, Bob Wilson and Matt Miller were present to update the Commission on purchasing a new pumper truck for the Fire department. The current pumper truck, purchased twenty six years ago, cost \$125,000. They have received a bid of \$348,000 for

a new truck. They can sell the old truck for anywhere between \$20,000 and \$80,000. They will be looking for grant money as well as approaching the townships that they serve and are hoping that the city can also help fund the purchase. The City will help and asked the department to come back to the Commission in September during 2018 budgeting with a proposal for the final budget.

Commissioner Kaufman moved to approve non-resident utility agreements for electric, water and sewer services for Smith and Abell Properties LLC, contingent on Attorney Juelson's review. Commissioner Sather seconded. At the point of connection to city services, the city engineer must approve. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth, Tibert and Kress. None voted no. Motion carried.

Commissioner Tibert reported that stones were being straightened at the cemetery and it looks like they are finally catching up. She will have pool information at the next meeting.

Commissioner Kress presented the following building permits which Commissioner Tibert moved to approve:

Rob Owens
Rob Oelrich
David Gienger

Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Kress, Tibert and Forseth. None voted no. Motion carried.

Commissioner Tibert moved to approve game of change raffle permit applications for Sanford Hillsboro Medical Center Auxiliary and Hillsboro Dollars for Scholars. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Tibert, Kress, Kaufman, Sather and Forseth. None voted no. Motion carried.

Most of the clean-up notices have been served by Police Chief Weber, with only two remaining to be served. Properties owners will have a chance to discuss their circumstances with the Commission on August 21 before the City hires the property cleaned for them if in non-compliance, assessing the cost to the properties.

Due to his employment with Halstad Telephone Company, President Forseth turned the meeting over to Vice President Kaufman. Mr. Forseth explained that the franchise agreement and ordinance that HTC has with the City is only valid for 15 years by state statute and needed to be updated. Hillsboro is the last area for HTC to run fiber optic to the homes. The franchise agreement ordinance allows HTC to work in the city, providing for easements. Two ordinances were proposed, one to change the company name and the other to extend the franchise.

Commissioner Tibert moved to hold the first reading of Ordinance 508, changing the franchise from HTC Services, Inc. to Halstad Telephone Company and Ordinance 509, to extend the HTC franchise by fifteen years. Commissioner Sather seconded. On roll call

vote, the following Commissioners voted yes: Tibert, Kress, Sather and Kaufman. None voted no. Commissioner Forseth abstained. Motion carried.

Commissioner Vice President Kaufman turned the meeting back over to President Forseth.

Commissioner Tibert moved to pay bills as presented. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Forseth, Kress, Tibert, Sather and Kaufman. None voted no. Motion carried.

Commissioner Forseth has not received any information from County Sheriff Hunt regarding policing services yet.

Neil Nelson arrived to address the proposed restaurant tax. As the ordinance reads, there are no exemptions for any prepared food or alcohol. Mr. Nelson questioned how that would affect non-profits and fund raising. Auditor Connelly will talk to other cities and the tax department for guidance on the proper language if those types of organizations should be excluded from the tax.

Commissioner Sather moved to adjourn the meeting at 7:30 PM. Commissioner Tibert seconded. Motion carried.

No further business.

Lesley Connelly
Auditor

Mark Forseth
Commission President