

DATE: 05/15/2017  
TIME: 6:30 PM

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commission President Forseth presiding

COMMISSIONERS PRESENT: Tibert, Sather, Forseth and Kaufman

COMMISSIONERS ABSENT: Kress

Commissioner Forseth called the meeting to order at 6:30 PM.

The following bills were presented for payment:

|       |                                |              |
|-------|--------------------------------|--------------|
| 20922 | Advanced Engineering           | \$ 1,450.00  |
| 20923 | Agassiz Industrial Group       | \$ 2,000.00  |
| 20924 | Agri-Valley                    | \$ 541.10    |
| 20925 | Ameripride                     | \$ 177.70    |
| 20926 | Travis Bakken                  | \$ 20.00     |
| 20927 | Caseys General Store           | \$ 295.58    |
| 20928 | City of Fargo                  | \$ 28.00     |
| 20929 | Dales Food Pride               | \$ 105.17    |
| 20930 | Farnams Genuine Parts          | \$ 172.32    |
| 20931 | Ferguson Waterworks            | \$ 19.55     |
| 20932 | GF County Correctional Ctr     | \$ 300.00    |
| 20933 | Grand Forks Welding & Machine  | \$ 107.60    |
| 20934 | Hawkins Inc                    | \$ 555.00    |
| 20935 | Hillsboro Airport Authority    | \$ 1,149.65  |
| 20936 | Hillsboro Banner               | \$ 737.26    |
| 20937 | Hillsboro Lumber               | \$ 63.36     |
| 20938 | JP Cooke Company               | \$ 10.00     |
| 20939 | Keeps Inc                      | \$ 335.95    |
| 20940 | Midwest Pest Control           | \$ 246.00    |
| 20941 | Missouri River Energy Services | \$ 348.20    |
| 20942 | ND Dept of Health              | \$ 548.50    |
| 20943 | ND One Call                    | \$ 12.55     |
| 20944 | Nodak Electric Cooperative     | \$ 104.50    |
| 20945 | Our Saviors Lutheran Church    | \$ 100.00    |
| 20946 | Pauls Hometown Repair          | \$ 93.35     |
| 20947 | Premium Waters Inc             | \$ 41.74     |
| 20948 | Printers                       | \$ 85.00     |
| 20949 | Reardon Office Equipment       | \$ 57.42     |
| 20950 | RS Electric                    | \$ 217.00    |
| 20951 | Sandbo Plumbing                | \$ 311.62    |
| 20952 | Sorum Oil                      | \$ 1,592.10  |
| 20953 | Trall Rural Water District     | \$ 10,332.54 |

|                               |    |          |
|-------------------------------|----|----------|
| 20954 USA Blue Book           | \$ | 340.00   |
| 20955 Valley Plains Equipment | \$ | 294.21   |
| 20956 Verizon Wireless        | \$ | 347.00   |
| 20957 Waste Management of ND  | \$ | 2,067.41 |
| 20958 Wright Implement        | \$ | 438.60   |

Commissioner Tibert moved to approve the regular meeting minutes of May 1, 2017. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Sather, Tibert, Kaufman and Forseth. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Commissioner Tibert advised the Commission that an additional \$2,000 worth of repairs were needed to fix the pool liner. Commissioner Kaufman moved to approve the additional repairs for \$2,000. Commissioner Sather seconded. Superintendent Anderson added that even with repairs, the liner is not going to last. Fifteen years ago the liner was between fifty and sixty thousand to install. The Commission should consider replacing the liner within the next five years or so. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth and Tibert. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Prairie View resident Richard Mueller was present to express his dissatisfaction with the Commission's allowance of a 10 foot variance for a home to be built next door to his. With one hundred foot lots, variances should not be needed in a new development. After much discussion, Commissioner Tibert moved to rescind the building permit approval based on making the home fit on the property without a variance. The motion died for a lack of a second. The variance will remain in place.

Mr. Mueller also addressed other concerns he had with new construction such as contractors putting a barrier up to prevent dirt runoff during rains and the placement of LP tanks. He would like to raise the rear drain on his property, but cannot conflict with the draining of any other property. He will work with Superintendent Anderson on setting the drain.

Commissioner Sather reported that the caboose decals will be done May 25 if there is no rain.

Superintendent Anderson asked the Commission to consider several items for public works, the first being buying a tandem truck with a belly plow to replace the blade for snow removal. The State will be having an auction for their used equipment. Commissioner Sather moved to allow up to \$30,000 for the purchase of a snow plow truck from the state auction. Commissioner Tibert seconded. The pickup that was budgeted for has already been ordered. On roll call vote, the following Commissioners voted yes: Tibert, Forseth, Sather and Kaufman. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Commissioner Kaufman moved to approve installation of a new air conditioner with heat pump at the city shop for \$4,950. Commissioner Tibert seconded. On roll call vote, the

following Commissioners voted yes: Tibert, Kaufman, Sather and Forseth. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Superintendent Anderson will also advertise for another summer help position to replace Dalton Stern who will be leaving at the end of June.

Attorney Juelson reminded the Commission that the deadline for the sale of Lot 7, Block 7 of Sargeants Addition to be completed is May 17.

Attorney Juelson reported that three lots had closed so far this year at Prairie View and a fourth lot was pending.

Commissioner Kaufman moved to approve the April financials and journal entries as provided by Auditor Connelly. Commissioner Tibert seconded. On roll call vote, the following Commissioners voted yes: Tibert, Sather, Kaufman and Forseth. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Auditor Connelly was advised to have disconnected up to ten utility accounts owing nearly \$5,500 on the 23<sup>rd</sup> of May for non-payment.

Commissioner Kaufman moved and Commissioner Sather seconded the adoption of the following:

RESOLVED, that the City Commission of the City of Hillsboro grants the application for exemption for Hillsboro Dairy from taxation for a period of Five (5) years for the value of the improvements made to its commercial building, subject to the requirement that the City Assessor shall determine whether improvements described in the application of Hillsboro Dairy qualify for the tax exemption. Upon roll call vote, the resolution unanimously passed.

Commissioner Sather moved to approve the second and final reading of Ordinance 506, an ordinance providing for the regulation of dangerous buildings within the City of Hillsboro. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Tibert, Forseth, Sather and Kaufman. None voted no. Commissioner Kress was absent and not voting. Motion carried.

With the passage of Ordinance 506, the Commission will require an inspection report on the 222 1<sup>st</sup> Ave SW property to begin condemnation. Commissioner Tibert moved to appoint Superintendent Anderson to serve as building inspector. Commissioner Sather seconded. Building Inspectors will be appointed on a case by case basis. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth and Tibert. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Commissioner Tibert moved to deny 2015 and 2016 tax abatement applications for lots 15 & 16, block 6 Whites First Addition. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth and Tibert. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Commissioner Sather moved to allow Emergency Medical Services to block off 4<sup>th</sup> Street in front of the Ambulance bay for an EMS Open House May 22nd. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Tibert, Sather, Kaufman and Forseth. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Commissioner Kaufman moved to approve the new 5K/10K route on June 15 during Hillsboro Days. Commissioner Sather seconded. Police Chief Weber has reviewed the route. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth and Tibert. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Commissioner Tibert moved to approve Free Family Swim for Hillsboro Days on June 16 from 1:00 PM-5:00 PM and 7:00 PM-8:30 PM. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Tibert, Sather, Kaufman and Forseth. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Commissioner Sather moved to authorize Rob Bell and Dallas Boedekker to run the Tractor Pull during Hillsboro Days, June 17. Commissioner Tibert seconded. On roll call vote, the following Commissioners voted yes: Tibert, Kaufman, Sather and Forseth. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Commissioner Tibert moved to pay bills as presented. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Tibert, Sather, Kaufman and Forseth. None voted no. Commissioner Kress was absent and not voting. Motion carried.

Commissioner Kaufman moved to adjourn the meeting at 7:30 PM. Commissioner Sather seconded. Motion carried.

No further business.

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Lesley Connelly  
Auditor

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Mark Forseth  
Commission President