

DATE: 02/04/2013  
TIME: 6:30 P.M.

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commissioner Forseth presiding

COMMISSIONERS PRESENT: Forseth, Sather, Kaufman and Kress

COMMISSIONERS ABSENT: Tibert

Commissioner Forseth called the meeting to order at 6:30 P.M.

The following bills were presented for payment:

16581	Todd A. Aasen	\$	90.04
16582	James Anderson	\$	4,454.22
16583	Lavern M. Aventi	\$	2,622.81
16584	James Baumgartner	\$	2,875.99
16585	Lesley Connelly	\$	3,080.37
16586	Rebecca Foss	\$	2,219.08
16587	Jonathan Hams	\$	3,034.75
16588	Ray Weber	\$	4,273.69
16589	Terry A. Wika	\$	3,054.78
16590	Blue Cross Blue Shield	\$	852.80
16591	ND Pers	\$	5,720.30
16592	Waste Management of ND	\$	14,316.52
16593	American Water Works Assn.	\$	595.00
16594	Ameripride	\$	133.93
16595	Banyon Data Systems	\$	2,385.00
16596	Border States Electric	\$	616.38
16597	Butler Machinery	\$	1,974.74
16598	City of Fargo	\$	90.00
16599	Dale's Food Pride	\$	71.79
16600	Engineering Unlimited	\$	167.20
16601	Global Safety	\$	126.63
16602	Halstad Telephone Company	\$	873.32
16603	Jon Hams	\$	195.01
16604	Hawkins Water Treatment	\$	311.38
16605	Hillsboro Banner	\$	1,333.05
16606	Hillsboro Lumber	\$	97.49
16607	KRJB-FM Radio	\$	138.60
16608	Laser Systems	\$	143.99
16609	Midwest Pest Control	\$	51.00
16610	Napa	\$	127.15
16611	ND Division of Community Services	\$	1,510.12
16612	Olsen Hardware	\$	141.55

16613	Oppegards	\$	346.01
16614	Our Town Bakery	\$	104.00
16615	Sanitation Products, Inc.	\$	588.00
16616	Olena Sherrell	\$	20.03
16617	Sorum Oil	\$	2,579.33
16618	Stop N Go	\$	685.81
16619	Swanberg Construction Inc.	\$	428,000.00
16620	Trall County Treasurer	\$	23,842.29
16621	Trall Rural Water District	\$	3,956.20
16622	USA Blue Book	\$	185.70
16623	Viking Insurance	\$	511.00
16624	Ray Weber	\$	26.86
16625	White Banner Uniforms	\$	152.18
16626	Workers Comp.	\$	11,378.19
16627	Wright Implement	\$	599.39

Commissioner Kress moved to approve the regular meeting minutes of January 22 and the special meeting minutes of January 30. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Forseth and Sather. None voted no. Commissioner Kaufman abstained from the vote for the January 22 minutes due to his absence and voted yes for the January 30 minutes. Commissioner Tibert was absent and not voting. Motion carried.

Mike Manstrom of Dougherty and Company presented an advanced refunding proposal to the Commission. By refunding and combining two 2007 bond issues, the City could realize a \$225,000 savings in interest payments due to the historically low interest rates. Commissioner Kaufman moved to authorize Mr. Manstrom to proceed with the refunding proposal. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Kaufman, Sather and Forseth. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Steve Fugleburg of Reno's Sport Bar inquired about holding a street dance on August 24 in front of Reno's. He proposes closing part of Caledonia Avenue for an all day event with other business owners participating in different activities. Commissioner Kaufman moved to approve the closing of Caledonia in front of Reno's for the day of August 24 for the event. Commissioner Sather seconded. The street closing may be the entire block between Main Street and 1<sup>st</sup> Street West. On roll call vote, the following Commissioners voted yes: Kaufman, Kress, Forseth and Sather. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Gary Nysveen of Envirotech provided an example of the sign that he will be installing out by the interstate as he proposed when asking permission to do so.

Paula Pederson provided additional information on the Transportation Alternatives Program that she had previously approached the Commission on. The program provides money to assist with bike paths that the Safe Routes to School would not. As proposed, the project would be done in stages with uncertainties about future funding. Commissioner Forseth thought that the City was a couple of years away from committing

to the project and would like to inquire about a proposal from Advanced Engineering about planning for a better end project. He would like to see if Advanced Engineering could complete a feasibility study and plan and what those costs might be. Ms. Pederson will contact AE2S.

Commissioner Kress presented information on implementing some Bright Energy savings in city buildings, starting with the City Shop. By installing more efficient lighting, either new or retrofitted fixtures, the shop can obtain 30% more light while using 30% less wattage. The Commission would like to see an estimate for the cost to install the lights prior to implementation.

Superintendent Anderson advised the Commission that GenAcc will be sending a contract for the Generation plant and have indicated that there is potential for additional savings to what they had quoted, once they're on site.

Police Chief Weber reported that the Chevrolet Impala was ready to be sold. It will be advertised for bids for two weeks. Commissioner Sather moved to authorize Chief Weber to advertise the car in accordance with Ordinance 496. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Kaufman, Sather and Forseth. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Chief Weber also stated that the new patrol car should hopefully be done within the week.

Weber advised the Commission that the City will need to make some changes at the Armory with the heaters on the South side of the building. The heaters that are there do work; they just don't keep up when it is very cold. It will be looking into about whether the wiring in the building would support additional heaters such as those that are in the front and North hallways.

Commissioner Kaufman moved to authorize payment of the Swanberg Payment Application #11 for \$428,000. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Kaufman, Sather and Forseth. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Commissioner Kaufman moved to approve a demolition grant request from Bill Ambuehl for \$1,000. for the property at 322 2<sup>nd</sup> St NW. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth and Kress. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Commissioner Kaufman moved to approve that the Commission endorse the Senior Center as a Community Spirited organization and forward their Halstad Telephone Company grant application for consideration. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Sather and Kaufman. Commissioner Forseth abstained. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Auditor Connelly advised the Commission that interviews for the Deputy Auditor position had been completed. She would like to offer the position to Julie Bjorklund, beginning at \$15.50 per hour with a \$100.00 increase per month after six months. Commissioner Sather moved to approve the offer being made to Ms. Bjorklund for the Deputy Auditor position. Commissioner Kress seconded. Should Ms. Bjorklund decline, the Commission will hold a special meeting to discuss alternatives. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth and Kress. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Commissioner Kress moved to pay bills as presented. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Sather, Kaufman, Forseth and Kress. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Commissioner Sather moved to adjourn the meeting at 7:21 PM. Commissioner Kaufman seconded. Motion carried.

No further business.

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Lesley Connelly  
Auditor

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Mark Forseth  
President