

DATE: 02/19/2013  
TIME: 6:00 P.M.

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commissioner Forseth presiding

COMMISSIONERS PRESENT: Forseth, Sather, Kaufman, Tibert and Kress

COMMISSIONERS ABSENT: none

Commissioner Forseth called the meeting to order at 6:00 P.M.

The following bills were presented for payment:

16628 ACME Tools	\$ 97.48
16629 Advanced Engineering	\$ 19,331.37
16630 Agri-Valley	\$ 785.78
16631 Ameripride	\$ 133.93
16632 Aqua-Pure Water Solutions	\$ 49.74
16633 Bank of North Dakota	\$ 22,617.16
16634 Border States Electric	\$ 164.22
16635 Butler Machinery	\$ 88.29
16636 City of Fargo	\$ 28.00
16637 Hawkins Water Treatment	\$ 796.90
16638 Hillsboro Airport Authority	\$ 1,680.41
16639 Hillsboro Body Shop	\$ 385.00
16640 Hillsboro Public School Dist.	\$ 17,593.73
16641 Lawson Products Inc.	\$ 236.20
16642 Michael Todd & Co. Inc.	\$ 396.01
16643 ND One Call	\$ 6.25
16644 Ohnstad Twichell	\$ 1,070.00
16645 Robert Oelrich	\$ 1,050.00
16646 Uniquely Yours	\$ 40.89
16647 Verizon Wireless	\$ 447.14
16648 Waste Management of ND	\$ 853.50

Commissioner Kaufman moved to approve the regular meeting minutes of February 4. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Kaufman, Forseth and Sather. None voted no. Commissioner Tibert abstained from the vote due to her absence. Motion carried.

Gary Leraas, of Coldwell Banker presented a proposal to list the Prairie View lots for sale by realtor. His recommendation was to list the lots for \$10,000 to \$12,500, dependant on the size of the lot and the size of home the development covenants specified could be built. Commissioner Kress moved to authorize Gary Leraas to list the lots at Prairie View. Commissioner Sather seconded. The standard commission for Coldwell Banker

on city lots is ten percent. Mr. Leraas will draw the paperwork up. The Commission will review the Development Covenants and discuss at the next meeting. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Tibert reported that she has asked Kathy Duval to run the swimming pool for the summer. Ms. Duval is currently paid \$15.00 per hour and would like an increase. This could be offset by lifeguards that are not returning. An increase to \$15.50 per hour would be equivalent of the three percent that the City's full time employees received for 2013. Commissioner Tibert moved to increase Kathy Duval's pay to \$15.50 per hour, with the same hours as 2012. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Kress brought up for discussion the Main Street Community Center and that funds have been budgeted and set aside for remodeling the building and bathrooms, however the roof needs attention first. The shingles are bad and the roof does not have adequate ventilation. One estimate from Jeff Mootz puts the roof and ventilation work at \$15,000. The Commission would like to gather additional quotes for the work.

Commissioner Forseth extended thanks to the City crew for snow removal efforts and also the Ray Weber for his assistance.

Police Chief Weber advised the Commission that the equipment had been installed in the new patrol vehicle so he would be picking it up in Fargo on February 20. He would like to put new repeaters in both vehicles at \$7,200 apiece, which is fully reimbursed by additional grant funds. Commissioner Tibert moved to allow the purchase of two repeaters at \$7,200 each, fully reimbursed by grand money. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Sather moved to approve a local permit application for a raffle benefit at the A&R on April 20. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Auditor Connelly informed the Commission that the State Auditors would be conducting the 2011 and 2012 audits on February 20 and 21.

Commissioner Kaufman moved to approve the January financial statements and journal entries. Commissioner Tibert seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Of eight delinquent utility accounts slated for disconnection, seven had yet to make payment or satisfactory arrangement. Auditor Connelly was advised to go ahead with disconnection if the accounts were not brought current or arrangements made by the deadline as given.

Interior work continues at the water treatment plant. A Joint Powers meeting will be in Hillsboro on February 21 with a tour of the plant planned.

Commissioner Kaufman moved to adopt a Resolution providing for the issuance of \$3,075,000 Refunding Improvement Bonds of 2013. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Tibert moved to approve the Post Issuance Compliance Policy. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Tibert moved to approve the Post Issuance Compliance Procedure. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Tibert moved to authorize Commissioner Forseth and Auditor Connelly to execute all documents associated with the bond refinance. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Sather moved to authorize the execution of the Safe Routes to School Cost Participation, Construction and Maintenance Agreements. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Kaufman moved to approve the 2012 Budget Amendments. Commissioner Tibert seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Tibert moved to pay bills as presented. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Sather moved to adjourn the meeting at 6:49 PM. Commissioner Kress seconded. Motion carried.

No further business.

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Lesley Connelly  
Auditor

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Mark Forseth  
President