

DATE: 12/17/2012
TIME: 6:30 P.M.

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commissioner Forseth presiding

COMMISSIONERS PRESENT: Forseth, Sather, Kaufman, Tibert and Kress

COMMISSIONERS ABSENT: none

Commissioner Forseth called the meeting to order at 6:30 P.M.

The following bills were presented for payment:

16468	Advanced Engineering	\$ 14,748.48
16469	Agri-Valley	\$ 511.29
16470	Ameripride	\$ 267.86
16471	Aqua-Pure Water Solutions	\$ 42.24
16472	Border States Electric	\$ 1,065.14
16473	City of Fargo	\$ 28.00
16474	Dale's Food Pride	\$ 767.70
16475	GF County Correctional Center	\$ 150.00
16476	Global Safety	\$ 106.00
16477	Hawkins Water Treatment	\$ 1,387.46
16478	Hillsboro Airport Authority	\$ 61.98
16479	Hillsboro Business Assn	\$ 225.00
16480	Hillsboro Public School District	\$ 17,181.83
16481	Information Technology Department	\$ 50.00
16482	Menard's	\$ 142.79
16483	Midwest Pest Control	\$ 126.00
16484	ND Water Users Association	\$ 300.00
16485	Nelson Electric Inc.	\$ 1,122.35
16486	Nodak Stores	\$ 157.48
16487	Ohnstad Twichell	\$ 7,800.00
16488	Sorum Oil	\$ 1,395.05
16489	Traill Rural Water District	\$ 3,956.20
16490	Verizon Wireless	\$ 280.20
16491	Waste Management of ND	\$ 1,231.95
16492	Wright Implement	\$ 3,951.27

Commissioner Tibert moved to approve the regular meeting minutes of December 3. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Kress, Forseth, Tibert and Sather. None voted no. Motion carried.

Commissioner Forseth advised the Commission that Deputy Auditor Becky Foss would be requiring time off for shoulder surgery and recovery. She is hoping to postpone the

surgery until the end of January to get through the end of year process. She will be out a minimum of three months for recovery and also planning on retiring in May. Mrs. Foss has indicated her willingness to work on a part-time or fill-in capacity after retirement. Commissioner Tibert moved to authorize the start to search for a Deputy Auditor. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth, Tibert and Kress. None voted no. Motion carried.

Commissioner Forseth extended gratitude towards those involved in resolving the electrical issues on December 16. Superintendent Anderson indicated that the problems began with an elbow in a junction box having burnt up. They were able to re-route power, which led to other problems and a jumper cable burning up due to the over-load on one substation. During this time, city personnel Anderson and Jon Hams were not able to effectively communicate by telephone due to non-stop calls on their cell phones. It was discussed that a solution to this communication problem would be to determine a number that could be advertised for residents to report electrical or other problems during off hours. Superintendent Anderson also added that he had spoken with the Sheriff's office about taking calls since they are manned on a twenty-four hour, seven day basis. They are not inclined to take calls for the city, as they also deal with residents calling the emergency number during these times. Alternatives will be explored.

Attorney Juelson reported that the attorney representing the mobile home park owner had inquired about Commission meeting dates in January in order to attend one.

Police Chief Weber advised the Commission that the Dodge patrol car was in Ada being repaired. He also reported that he had been conferring with Sheriff Crocker and will be meeting with the schools regarding lockdown procedures in response to the Connecticut school shootings. He would like to outfit the patrol cars with rifles and ammunition for response capability in such an instance. Commissioner Tibert moved to approve ordering two rifles and appropriate equipment for up to \$2500.00 in 2013. Commissioner Sather seconded. The Trail County Sheriff's department will be updating their patrol vehicles as well and will be able to assist in training on the equipment. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Kaufman and Sather. None voted no. Motion carried.

Commissioner Kaufman moved to approve the November financial statements and journal entries as presented by Auditor Connelly. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Tibert, Kress, Kaufman, Sather and Forseth. None voted no. Motion carried.

Auditor Connelly was advised to move forward with utility disconnection of accounts identified for such.

Superintendent Anderson reported that the control panel was in for the lift station on the West side of Interstate. The sewer line is in operation and Ag County is online.

Commissioner Forseth reminded the Commission that the 2013 City Budget included increases for electric and water utilities. These rate increases should be implemented fairly soon.

Disposition of the Prairie View Addition was discussed. Per the North Dakota Century Code, there are two ways the City can dispose of property whose value is in excess of \$2500. It can be listed with a realtor or sold on bids. The Commission discussed working with a realtor to place a value on the lots and listing all of the various properties the City has possession of. Auditor Connelly will check on what the City has for an ordinance that deals with sale of property. Attorney Juelson will check on abstracting the properties.

A short discussion was held regarding further building across the road from city limits. Prior to allowing hook-up to city services, annexation must occur.

The dance classes that are being offered by Elaine Johnson at the Armory were discussed and whether or not the Commission was interested in offering the room for less than what previous classes rented for, which was \$175 per month and also utilized two rooms. Ms. Johnson wants to provide dance lessons at an affordable cost so children can learn and gain self esteem. It was discussed that the Johnson's pay \$85.00 per month and remove their belongings unless they pay storage fees when they are not using the room and to return the keys when they are done with classes. Commissioner Tibert moved to allow the rental of one classroom for \$85.00 per month, from November 2012 to April 2013, also to include back rent for April 2012. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Forseth, Sather and Kaufman. None voted no. Motion carried.

Commissioner Kress moved to pay bills as presented. Commissioner Kaufman seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Forseth, Kress, Tibert and Sather. None voted no. Motion carried.

Commissioner Sather recognized the city employees for the work that they do.

Commissioner Tibert moved to adjourn the meeting at 7:25 PM. Commissioner Sather seconded. Motion carried.

No further business.

Lesley Connelly
Auditor

Mark Forseth
President