

DATE: 07/17/2017  
TIME: 6:30 PM

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commissioner Forseth presiding

COMMISSIONERS PRESENT: Kress, Sather, Forseth and Kaufman

COMMISSIONERS ABSENT: Tibert

Commissioner Forseth called the meeting to order at 6:30 PM.

The following bills were presented for payment:

21132	Advanced Engineering	\$	725.00
21133	Agri-Valley	\$	683.99
21134	Ameripride	\$	177.70
21135	Border States Electric	\$	2,210.23
21136	Caseys General Store	\$	265.99
21137	Mike Crocker	\$	100.00
21138	Electric Pump	\$	6,484.70
21139	Farnams Genuine Parts	\$	255.65
21140	Global Safety Network	\$	154.00
21141	Hawkins Inc	\$	7,397.06
21142	Hillsboro Banner	\$	1,329.10
21143	Hillsboro Lumber	\$	1.04
ACH	Job Service North Dakota	\$	741.63
21144	Laser Systems	\$	249.19
ACH	Minnesota Revenue	\$	35.94
21145	ND Department of Health	\$	16.48
21146	ND Insurance Company	\$	100.00
21147	ND One Call	\$	28.10
21148	ND Pers	\$	644.76
21149	Nelson Auto Center	\$	25,978.45
21150	Carissa Olsen	\$	100.00
21151	Scott Olsen	\$	100.00
21152	Tom Olsen	\$	100.00
21153	Precision	\$	2,464.14
21154	Premium Waters Inc	\$	60.74
21155	Jacob Rust	\$	100.00
21156	Sign Pro	\$	816.85
21157	Skys the Limit	\$	1,290.00
21158	State Fire & Tornado	\$	9,242.61
21159	Team Lab	\$	245.00
21160	Trall Rural Water District	\$	7,817.54
21161	Verizon Wireless	\$	403.70

21162 Robert Wilson

\$ 100.00

Commissioner Sather moved to approve the regular meeting minutes of July 5, 2017 and the special meeting minutes of July 8, 2017. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Sather, Kress, Forseth and Kaufman. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Commissioner Kress presented the following building permits which Commissioner Kaufman moved to approve:

Rod Bolstad  
Reynol Valdez  
Rodney Remore  
Robert Kunze  
Rick Erstad

Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Kress and Forseth. None voted no. Commissioner Tiber was absent and not voting. Motion carried.

Commissioner Forseth expressed a heartfelt thank you to the city crew and employees as well as the numerous volunteers that worked to restore power and clean up in the aftermath of the July 11, 2017 storm. Most power was restored by 3:00 AM the following morning and 50-60 customers were restored within 48 hours due to downed lines and poles.

Commissioner Sather moved to authorize Superintendent Anderson to spend up to \$15,000 on a 1975 tandem axle truck. Commissioner Kress seconded. One of the city pickups will be sold. On roll call vote, the following Commissioners voted yes: Kress, Forseth, Sather and Kaufman. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

With storm debris still on city streets, Superintendent Anderson asked whether the Commission would consider hiring out the street cleanup as ProSweep, who has a fleet of sweepers, had forwarded information. He was advised to begin with the City's sweeper and see how it goes.

Commissioner Kaufman moved to authorize Police Chief Weber to purchase an additional light for his patrol pickup for \$700. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kress, Kaufman, Sather and Forseth. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Commissioner Kaufman moved to approve a Renaissance Zone application for LEP Management. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth and Kress. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Commissioner Kaufman moved to approve the June financials and journal entries as presented by Auditor Connelly. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth and Kress. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

The delinquent and disconnect utility lists were reviewed by the Commission. Up to thirteen services will be disconnected for non-payment if not paid by July 27. Because city hall receives so many complaints about mail time, the utility bills will be mailed earlier than the last business day of the month.

Commissioner Kaufman moved to send the notice drafted by Attorney Juelson to eight property owners of 10 properties notifying them that they have 10 days to clean up their properties or the city will hire it done, assessing the cost to the properties. Commissioner Kress seconded. Property owners will have the chance to discuss their situation at the August 21 Commission meeting. Police Chief Weber will serve the notices. On roll call vote, the following Commissioners voted yes: Kress, Kaufman, Sather and Forseth. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

The Hillsboro Economic Development Committee is asking donors that have previously committed to participate in daycare funding for permission to repurpose the original commitment. The Tot Spot daycare will not be moving to a new building at this time and have discovered that labor costs are higher than anticipated as employees are hard to find. Commissioner Kaufman moved to approve repurposing the City's original pledge contingent on an official request from HEDC and HEDC's acceptance of conditions. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Kress, Sather and Forseth. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Commissioners discussed HEDC's request for a Lodging and Restaurant Tax. Attorney Juelson advised the Commission that the City could adopt an ordinance to enact the tax or the issue could be referred to a vote by the people. Representing HEDC, Gary Nysveen asked the Commission to hold the first reading of Ordinance 506, establishing a Lodging and Restaurant Tax in the City of Hillsboro. Commissioners opted to delay a decision until the next Commission meeting.

Superintendent Anderson thanked the Commission for allowing him to install the generator at the City shop. Police Chief Weber and Traill County Sheriff Steve Hunt would also like to see a generator installed at the Armory if it is to be used as an emergency shelter.

Commissioner Kaufman moved to pay bills as presented. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Forseth, Kress, Sather and Kaufman. None voted no. Commissioner Tibert was absent and not voting. Motion carried.

Commissioner Sather moved to adjourn the meeting at 7:10 PM. Commissioner Kress seconded. Motion carried.

No further business.

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Lesley Connelly  
Auditor

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Mark Forseth  
Commission President