

DATE: 08/21/2017
TIME: 6:30 PM

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commissioner Forseth presiding

COMMISSIONERS PRESENT: Kress, Sather, Tibert, Forseth and Kaufman

COMMISSIONERS ABSENT: none

Commissioner Forseth called the meeting to order at 6:30 PM.

The following bills were presented for payment:

21257 Ameripride	\$ 177.70
21258 Bank of North Dakota	\$322,107.50
21259 Bell State Bank & Trust	\$ 375.00
21260 Border States Electric	\$ 17.96
21261 Butler Machinery	\$ 797.12
21262 Cannon Technologies Inc	\$ 12,360.00
21263 Cardmember Service	\$ 770.16
21264 City of Fargo	\$ 75.00
21265 Cole Papers	\$ 616.58
21266 Dakota Supply Group	\$ 304.11
21267 Discovery Benefits	\$ 25.00
21268 Goose River Heating & Cooling	\$ 202.00
21269 David Groven	\$ 2,265.00
21270 Hawkins Inc	\$ 5,870.92
21271 Innovative Basement Systems	\$ 1,125.00
21272 Barry Jeffers	\$ 945.00
21273 Jenkins Electrical Services	\$ 2,300.00
21274 Laser Systems	\$ 92.00
21275 Lifetouch School Portraits	\$ 100.00
21276 Midwest Pest Control	\$ 201.00
21277 MN-Kota Concrete Inc	\$ 6,280.00
21278 ND Department of Health	\$ 16.48
21279 Nodak Electric Coop	\$ 986.08
21280 Northern Fire Equipment	\$ 592.00
21281 RS Electric	\$ 178.00
21282 Team Lab	\$ 3,189.50
21283 Verizon Wireless	\$ 390.33

Commissioner Sather moved to approve the regular meeting minutes of August 7, 2017. Commissioner Tibert seconded. On roll call vote, the following Commissioners voted yes: Sather, Kress, Tibert, Forseth and Kaufman. None voted no. Motion carried.

Wendy Alfson and Cheryl Fugleberg were present to ask the Commission to pass a city ordinance limiting the range of view of security cameras to points of entry only, not into the street or at neighbor's homes and yards. Mrs. Alfson has gone door to door obtaining signatures from residents in favor of this and has collected 276 signatures from those she has been in contact with so far. Commissioner Forseth stated that on a personal level, he would not be in favor of limiting the range to points of entry and that if the city did want to adopt an ordinance, it would have to proceed carefully to not infringe on anyone's rights. It does not appear that there is any precedence in Cities in North Dakota. Attorney Juelson will check into legalities of any such ordinance.

Commissioner Kaufman reported that he had attended the August 17th Traill Rural Water meeting. He also indicated that some issues with the Tot Spot Daycare were still unresolved.

The second reading of Ordinance 507, establishing a Lodging and Restaurant Tax was tabled until Hillsboro Economic Development can reach a consensus with the Hillsboro Business Association on the tax. Opponents were present to tell the Commission that now is not a good time to impose additional taxes on businesses and residents.

Commissioner Forseth advised the Commission that a deal had not been reached with Jordahl Custom Homes to purchase 6 lots in Prairie View. Jordahl wanted the City's offer of 6 lots at \$10,000 per lot, with \$5,000 refunded per lot if the foundations were in place within one year to be valid for two years instead of one. The City is still open to options, but none were offered.

Commissioner Kress presented the following building permits which Commissioner Kaufman moved to approve:

Virginia Sandbo
James Baukol

Commissioner Tibert seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Kress, Tibert and Forseth. None voted no. Motion carried.

Commissioner Tibert moved to approve a new two year cemetery maintenance contract for Mike Kress for 2018-2019. Kress's have requested an increase of \$100 per maintenance month from \$10,700 to \$11,300 annually to be paid out over 12 months instead of 6. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth and Tibert. None voted no. Commissioner Kress abstained. Motion carried.

Superintendent Anderson was questioned about whether he had been able to conduct an inspection on the Schulz house. Attorney Juelson indicated that he had been informed of a potential sale which would get the house demolished if it goes through. Attorney Juelson will follow up with the property owner.

Attorney Juelson reported that he had reviewed the non-resident utility contracts.

Commissioner Kaufman moved to approve a game of change raffle permit application for Reach Out/Post Prom. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Tibert, Kress, Kaufman, Sather and Forseth. None voted no. Motion carried.

Commissioner Tibert moved to approve a liquor license transfer for Granny's to the Armory on September 23rd for a wedding dance. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth, Tibert and Kress. None voted no. Motion carried.

Commissioner Tibert moved to approve the July financial statements and journal entries as provided by Auditor Connelly. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Kaufman, Sather and Kress. None voted no. Motion carried.

Auditor Connelly was directed to disconnect up to nine utility customers for non-payment if not paid by the deadline of August 29.

Only three property owners were asking for additional time for cleaning up their properties and were advised that that extension needed to come from the Commission, however, none were present at the meeting. Police Chief Weber will review the properties and make recommendations to the Commission for those that will be cleaned up and the cost assessed to the property. The city will advertise for bids for clean-up.

Commissioner Kaufman took over the meeting for any discussion on ordinances 508 and 509, dealing with Halstad Telephone. Commissioner Tibert moved to hold the second and final reading of Ordinance 508, changing the franchise name from HTC Services, Inc. to Halstad Telephone Company and Ordinance 509, to extend the HTC franchise by fifteen years. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Tibert, Kress, Sather and Kaufman. None voted no. Commissioner Forseth abstained. Motion carried.

Commission Vice President Kaufman turned the meeting back over to President Forseth.

Commissioner Kress moved to approve a street closure by Our Saviors Lutheran Church for Rally Sunday, September 10. Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Forseth, Kress and Tibert. None voted no. Motion carried.

The Commission received a draft copy of the 2018 draft budget. Discussion will begin at the September 5th Commission meeting.

Commissioner Tibert moved to pay bills as presented. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Forseth, Kress, Tibert, Sather and Kaufman. None voted no. Motion carried.

Commissioner Tibert moved to adjourn the meeting at 7:20 PM. Commissioner Sather seconded. Motion carried.

No further business.

Lesley Connelly
Auditor

Mark Forseth
Commission President