

DATE: 09/05/2017
TIME: 6:30 PM

THE BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING ON THE ABOVE-MENTIONED DATE.

Commissioner Kaufman presiding

COMMISSIONERS PRESENT: Kress, Sather, Tibert and Kaufman

COMMISSIONERS ABSENT: Forseth

Commissioner Kaufman called the meeting to order at 6:30 PM.

The following bills were presented for payment:

21284 James M Anderson	\$ 4,243.10
21285 James P Baumgartner	\$ 2,658.05
21286 Julie H Bjorklund	\$ 2,291.62
21287 Lesley A Connelly	\$ 3,374.32
21288 Kathleen A Duval	\$ 3,841.12
21289 Micah J Gallagher	\$ 1,011.23
21290 Taylor D Grove	\$ 1,212.14
21291 Jonathan E Hams	\$ 1,908.98
21292 Thomas C Keeney	\$ 71.04
21293 Michael C Lessard	\$ 2,585.66
21294 Tanner D Linnell	\$ 313.99
21295 Janessa J Matthys	\$ 183.87
21296 Kaelyn M Matthys	\$ 36.94
21297 Kelsey M Moore	\$ 1,386.86
21298 Kyah R Nettum	\$ 1,191.48
21299 Mason J Powers	\$ 1,454.51
21300 Nicholas J Preston	\$ 110.82
21301 Samuel D Preston	\$ 168.53
21302 Brady A Siebles	\$ 1,062.79
21303 Shawn M Skager	\$ 857.00
21304 Laura M Spurgeon	\$ 429.36
21305 Ray G Weber	\$ 4,965.50
21306 Terry A Wika	\$ 2,709.12
21307 Blue Cross Blue Shield of ND	\$ 565.40
ACH Bell State Bank & Trust	\$ 2,400.55
21308 Mike Kress	\$ 1,783.33
ACH Missouri River Energy Services	\$132,705.42
21309 ND Pers	\$ 5,802.84
21310 Waste Management of ND	\$ 16,365.25
21311 Doug Abentroth	\$ 1,125.00
21312 ACME Tools	\$ 1,200.00
21313 Aggregate Industries	\$ 360.00

21314 Ameripride	\$	355.40
21315 Border States Electric	\$	539.31
21316 Pamela Bowman	\$	106.81
21317 Brite-Way Window Cleaning	\$	45.00
21318 City of Fargo	\$	105.00
21319 Cole Papers	\$	92.24
21320 Engineering Unlimited	\$	171.29
21321 Ferguson Waterworks	\$	30.72
21322 Grainger	\$	440.25
21323 Halstad Telephone Company	\$	979.53
21324 Jon Hams	\$	39.58
21325 Hawkins Inc	\$	289.80
21326 Hillsboro Lumber	\$	50.01
21327 John Juelson	\$	375.00
21328 Jarvis Knudson	\$	69.50
21329 KRJB-FM Radio	\$	269.00
21330 Laser Systems	\$	43.75
21331 Betty Manthey	\$	100.00
21332 Menards West Fargo	\$	98.80
21333 Missouri River Energy Services	\$	349.20
21334 Jon Myers	\$	130.00
21335 ND Division of Community Services	\$	1,558.84
21336 Nodak Electric	\$	1,196.40
21337 Olsen Hardware	\$	435.63
21338 Power Plan OIB	\$	233.23
21339 Sandbo Plumbing	\$	670.24
21340 Steins Inc	\$	481.48
21341 Traill Rural Water District	\$	4,255.00
21342 Valley Plains Equipment	\$	71.98

Commissioner Tibert moved to approve the regular meeting minutes of August 21, 2017. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Sather, Kress, Tibert and Kaufman. None voted no. Commissioner Forseth was absent and not voting. Motion carried.

Traill County Sheriff Steve Hunt was present to discuss the \$175,000 proposed budget he had submitted for policing by Traill County for the City beginning in 2018. He noted that he will bill for actual expenses, with a true-up in December of the year. The county budget is not complete yet so the number may go down, but will not go up for the City.

A brief discussion was held regarding the security camera topic that had been discussed at the August 21 meeting. Ryan Hamilton was present and indicated that it was prudent to be able to record activity beyond property lines, rather than limiting the camera scope to points of entry or exit and windows only. It is also allowable by Century Code. As a petition had not been submitted yet, Commissioners indicated that they were not doing anything further with the issue at this time.

The Commission discussed that they had been informed that Hillsboro Economic Development had pulled the support for the restaurant tax portion of the proposed Lodging and Restaurant tax, but would like a representative present for the final reading of the ordinance to create the Lodging Tax. The second and final reading of ordinance 507 was tabled.

Commissioner Kress presented the following building permits which Commissioner Tibert moved to approve:

Sanford
Dan Lipp
Larry Anderson
Brian Olson
Kent Holmberg
Lee Erickson
Kelly Radebaugh

Commissioner Sather seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Kress and Tibert. None voted no. Commissioner Forseth was absent and not voting. Motion carried.

Commissioner Kaufman reported that as things were pending, he did not have anything to update on the Tot Spot daycare situation.

Superintendent Anderson presented a quote of \$42,100 from Naastad's to run storm drain and fill in a seventy five foot section of ditch on the East side of town from the South side of Riverbend to where it would connect to the existing storm drain. The ditch is inaccessible for mowing and maintenance in places. No action was taken as the project would only provide direct benefit to one resident, so likely would not be assessed and it was unknown if the sewer fund had reserves sufficient to cover the expense.

Discussion was held regarding the need for cordoning off the bar at events where liquor licenses are transferred and liquor is served at the Armory so that those in attendance under twenty one years of age do not have access to the bar. Law changes several years ago only allow for the sale of beer, wine and sparkling wines if the area is not cordoned off. The city will need to provide some sort of barricades.

Police Chief Weber provided the Commission with current pictures of properties that had been served notices to remove junk and debris from their properties. Only two properties were taken off the list for items removed. The city will advertise for bids for the cleanup of the remaining properties. The deadline for bids will be September 29 with bids reviewed at the October 2 Commission meeting. Commissioner Sather moved to authorize Auditor Connelly to advertise for bids to clean-up the remaining properties and dispose of the debris. Commissioner Tibert seconded. On roll call vote, the following Commissioners voted yes: Kaufman, Sather, Kress and Tibert. None voted no. Commissioner Forseth was absent and not voting. Motion carried.

Attorney Juelson reported that the sale of the Schulz property had not occurred, so he will begin the process for condemnation and demolition.

The 2018 Budget was discussed. Items of note included replacement of lawn mower for \$8,000, mobile GPS mapping of \$18,000 and new software, servers and licensing for the water treatment plant for \$27,500. New windows and doors at the Armory will be added in for approximately \$20,000. A new chemical feeder and doors for the pool building will be factored in for \$17,600. COLA of three percent will be added in. Utility increases in garbage of 2.5% and electric of 6% will also be figured in.

Commissioner Tibert moved to pay bills as presented. Commissioner Kress seconded. On roll call vote, the following Commissioners voted yes: Kress, Tibert, Sather and Kaufman. None voted no. Commissioner Forseth was absent and not voting. Motion carried.

Commissioner Tibert moved to adjourn the meeting at 7:39 PM. Commissioner Kress seconded. Motion carried.

No further business.

Lesley Connelly
Auditor

Curt Kaufman
Commission Vice President